GENERAL OFFICE MEMORANDUM 18-107

TO: ALL DISTRICT ATTORNEY PERSONNEL

FROM: JOHN K. SPILLANE

Chief Deputy District Attorney

SUBJECT: UPDATED DISCOVERY COMPLIANCE SYSTEM MANUAL –

JULY 2018

DATE: AUGUST 3, 2018

The Office provides a variety of legal resources to its staff including manuals on various topics that can be accessed through the Library on LADAnet. In an effort to provide the most relevant and current information, the Special Assistant for the Assistant District Attorney of Special Operations has been tasked with periodically reviewing those manuals and obtaining the most current versions when available. The following manuals have been added to LADAnet:

• "Discovery Compliance System Manual".

Discovery compliance is an essential duty for every Deputy District Attorney. All Deputy District Attorneys have an affirmative duty to make sure that they are in full compliance with their discovery obligations. To that end, the "Discovery Compliance System Manual" is an important resource to aid in the fulfillment of discovery obligations.

Notification will continue to be sent office-wide when a particular manual has been updated. Until that time, please properly vet any information contained in the current online manuals to make sure that case law and policies are current.

If you have any information that you believe would assist the Special Assistant in providing accurate and timely updates to these manuals, please feel free to contact him/her with suggestions.

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