

GENERAL OFFICE MEMORANDUM 18-114

TO: ALL DEPUTY DISTRICT ATTORNEYS

FROM: JOHN K. SPILLANE 
Chief Deputy District Attorney

SUBJECT: 3-DAY COMPREHENSIVE VIP TRAINING
SEPTEMBER 12, 13 & 14, 2018

DATE: AUGUST 28, 2018

The Training Division is pleased to announce a three-day Comprehensive Victim Impact Program (VIP) Training course. The three-day Comprehensive VIP Training course will be held on September 12, 13, and 14, 2018, from 8:30 a.m. to 4:30 p.m. each day (registration begins at 8:00 a.m.). The training will be held at:

LADA Training Center – Hall of Records
320 W. Temple St., Room 1140
Los Angeles, CA 90012

Special Directive (SD) 08-02 (Policy and Procedural Changes Resulting from the Harris Report) requires that all deputy district attorneys (deputies) newly assigned to a VIP team, as well as any deputies not assigned to a VIP team but prosecuting VIP category cases, complete the first available three-day Basic VIP Training course after beginning a VIP assignment in Line Operations. The three-day Comprehensive VIP Training course will cover basic core training in domestic violence, child physical abuse and neglect, and adult and child sexual abuse, in addition to other VIP category cases. This training also satisfies the training requirement for all branch office head deputies. Deputies who have completed the one-day VIP Core DV Training course, which was presented on April 14, 2017 (GOM 17-040); December 15, 2017 (GOM 17-144); July 12, 2018 (Central Operations); and July 26, 2018 (GOM 18-098), are required to complete the three-day Comprehensive VIP Training course in order to fully satisfy the training requirement of SD 08-02. Deputies who have completed the required Basic VIP Training course are further required to attend an Advanced Level VIP Training course once every year while assigned to VIP. (See SD 08-02).

To register for the three-day Comprehensive VIP Training course, deputies must obtain prior approval from their Head Deputy and VIP DIC, complete a Request for Approval of Travel/Training form, and notify Susan Powers in the Training Division by email at: spowers@da.lacounty.gov, by September 7, 2018. If you are requesting parking in Lot 12 adjacent to the Hall of Justice, please include in your email, the year, make, model, and license plate of your car. Requests for parking must be made more than 48 hours in advance of the training. The Los Angeles County Sheriff's Department processes parking requests. Depending on parking availability, approval for parking cannot be guaranteed.