

GENERAL OFFICE MEMORANDUM 19-023

TO: ALL DEPUTY DISTRICT ATTORNEYS AND PARALEGALS

FROM:  JOSEPH P. ESPOSITO
Chief Deputy District Attorney

SUBJECT: LEXIS TRAINING

DATE: MARCH 7, 2019

With our latest subscription, Lexis has greatly expanded the online offerings available to our Office. We now have access to a number of new titles online including the following:

- California Courtroom Evidence
- California Criminal Discovery
- California Preliminary Examinations, 995 Benchbook
- Seiser and Kumli on California Juvenile Courts Practice and Procedure

On Wednesday, March 20, 2019, Lexis will provide two in person trainings at 10 a.m. and 1 p.m. Both classes will be held at the 16th floor Systems Training Center at the Clara Shortridge Foltz Criminal Justice Center.

The beginning class will cover the Lexis Advance interface, finding and researching cases and statutes, Shepard's, and printing. It will be offered in the morning.

The advanced class will cover efficient search techniques and other topics. It will be offered in the afternoon. You may attend either, or both, sessions.

Seating is limited. You may reserve a spot by contacting Librarian, Karen Corwin, (213) 974-5911 or by email and indicating which session you prefer to attend.

In addition, an online training will be held on Monday, April 1, 2019 at 12:00 p.m. You will be able to access this training from your office computer. To participate you must do the following:

Go to: www.LexisNexisNow.com/Hillary
Call: (866) 567-2983
Enter access code: 4835-5433

Participants will be expected to access and use computers throughout the training. ***Therefore, you must ensure that you have Internet access and a current, valid Lexis Advance password.*** If you do not have a password for Lexis Advance, please contact Ms. Corwin. MCLE will be given.

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