

GENERAL OFFICE MEMORANDUM 19-068

TO: ALL DEPUTY DISTRICT ATTORNEYS

FROM:  JOSEPH P. ESPOSITO
Chief Deputy District Attorney

SUBJECT: THREE-DAY COMPREHENSIVE BASIC VIP TRAINING
JUNE 26, 27, & 28, 2019

DATE: JUNE 14, 2019

The Training Division is pleased to announce a three-day Comprehensive Basic Victim Impact Program (VIP) Training course to be held on June 26, 27, and 28, 2019. The training will be held from 8:30 a.m. to 4:30 pm each day (registration begins at 8:00 a.m.). The training will take place at:

LADA Training Center – Hall of Records
320 West Temple Street, Room 1140
Los Angeles, CA 90012

Special Directive (SD) 08-02 (Policy & Procedural Changes Resulting from the Harris Report), requires that all deputy district attorneys (deputies) assigned to a VIP team, as well as any deputies prosecuting VIP cases, complete the first available three-day Basic VIP Training course after beginning a VIP assignment in Line Operations. The three-day Comprehensive Basic VIP Training will cover training in domestic violence, child physical abuse & neglect, adult & child sexual abuse, elder and dependent adult physical abuse and neglect and financial abuse, as well as other VIP category cases. This training also satisfies the training requirement for all branch office head deputies.

Deputies who have completed the one-day VIP Core Training Domestic Violence course (which was presented on March 18, 2016; April 14, 2017; December 15, 2017; July 12, 2018; and July 26, 2018) are required to complete the three-day Comprehensive Basic VIP Training course in order to satisfy the Basic VIP Training course requirement of SD 08-02. Deputies who have completed the required three-day Comprehensive Basic VIP Training course are also required pursuant to SD 08-02 to attend an Advanced-Level VIP Training course once every year while assigned to VIP.

To register for the three-day Comprehensive Basic VIP Training course, deputies must obtain prior approval from their Head Deputy and VIP DIC, complete a Request for Approval of Travel/Training form, and notify Susan Powers in the Training Division by email at spowers@da.lacounty.gov by June 24, 2019. Deputies requesting parking in Lot 12 adjacent to the Hall of Justice must include in the email the year, make, model, color and license plate of

their vehicle. Requests for parking must be made more than 48 hours in advance of the training. The Los Angeles County Sheriff's Department processes parking requests. Depending on parking availability, approval for parking cannot be guaranteed.

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