

From: [Lyytikainen, Lisa](#)
To: [Troutman, Cynthia](#)
Subject: MCLE for trial practice sessions
Date: Friday, November 8, 2019 9:35:59 AM
Attachments: [image001.png](#)

Cynthia,

For the PBLC/new attorney trial practice sessions next week on Nov 12, 13 & 14, we will need to wait to create the **instructor** certificates and evals until after the sessions are complete. I won't know exactly how many instructors will participate until the training is complete. So, once I know who participated in the panel I will email you so that you can create the Evals and certificates with the appropriate name and number of hours of instruction.

Also, we switched the date & location of two of the classes: Now, Direct/cross examination will be held on Nov 12 from 1:30 – 5:00 in courtroom 24, and Opening Statement will be held on Nov. 13 from 9:00 – 12:00 in the MDB Conf Room.

Thank you!

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