



**COUNTY OF SISKIYOU**  
**OFFICE OF THE DISTRICT ATTORNEY**

J. KIRK ANDRUS, DISTRICT ATTORNEY

August 13, 2021

**SENT VIA EMAIL**

Re: July 23, 2021, California Public Records Act Request

Dear Ms. Leonida:

The Siskiyou County District Attorney's Office is in receipt of your California Public Records Act request dated July 23, 2021 and received via email same date.

Because your request was sent by email and not U.S. Mail, we did not open the email until last week as our email must be prioritized with our varying workload. Once noticed, we did begin reviewing the letter attached to your email and working on a response immediately. We need additional time, however, as you are requesting many things, and it will take us additional time to gather copies of training materials that we have used, but have not retained.

Accordingly, at this time we are requesting an extension of fourteen (14) days to respond because we need to search for and collect any requested records from other establishments that are separate from the office processing the request. We expect to provide a response to your request pursuant to the allowable time lines set forth in the Public Records Act, hopefully next week some time.

If you have any questions, I may be reached at (530) 842-8125.

Sincerely,

*Martha Aker*

Martha Aker  
Assistant District Attorney