



COUNTY OF SONOMA  
**OFFICE OF THE DISTRICT ATTORNEY**

Hall of Justice • 600 Administration Drive, Room 212-J • Santa Rosa, CA 95403  
707.565.2311 • FAX 707.565.2762 • [www.sonoma-county.org/da/](http://www.sonoma-county.org/da/)

**JILL RAVITCH**  
District Attorney

September 16, 2020

**Sent via U.S. Mail**

Ellen Leonida  
PRA Responses  
BraunHagey & Borden LLP  
351 California Street, 10<sup>th</sup> Floor  
San Francisco, CA 94104  
[leonida@braunhagey.com](mailto:leonida@braunhagey.com)

**RE: Public Records Request – Policy Documents**

Ms. Leonida:

As you know based on previous California Public Records Act (PRA) requests, I am the designated representative of the Sonoma County District Attorney's Office (SCDA) assigned to oversee your PRA request dated September 7, 2021. The Sonoma County District Attorney's Office received your emailed PRA request on September 7, 2021 and a hard copy received via U.S. Postal Service on September 9, 2021. Pursuant to Govt. Code Section 6253(c), my office has ten days from the receipt of your inquiry to respond. Therefore, the deadline to respond to your PRA request is no later than September 17, 2021.

Government Code Section 6253(c) provides as follows: "Each agency, upon a request for a copy of records, shall, within 10 days from receipt of the request, determine whether the request, in whole or in part, seeks copies of disclosable public records in the possession of the agency and shall promptly notify the person making the request of the determination and the reasons therefore. In unusual circumstances, the time limit prescribed in this section may be extended by written notice...to the person making the request, setting forth the reasons for the extension and the date on which a determination is expected to be dispatched."

You have requested approximately fifty-five (55) distinct and separate records. This response therefore serves as written notice of the need for an extension of time. The reason for the extension includes the need to research the case law and applicable statutes and to search for and collect the requested records from a voluminous amount files and locations. (Gov. Code Section 6253(c)(2)).

The Sonoma County District Attorney's Office practice is to cooperatively comply with all Public Records Act requests. The District Attorney's Office is committed to providing public records to the extent such documents are subject to disclosure pursuant to the Public Records Act. Please contact me immediately if you disagree with my analysis of the precedent you have provided or with my understanding of the authority you have provided. I am more than willing to consider any additional persuasive materials or differing conclusions. My goal is to comply as best I can with your PRA while also avoiding any violations of State and/or Federal law.

I have initiated the processing of your request to identify records and to determine if any records are exempt from disclosure pursuant to, and not limited by, Government Code Section 6254. I anticipate a determination to be dispatched no later than September 30, 2021. This notice will inform you of the anticipated date when any disclosable records will be made available for your review for copying, the copying charges if known, and the explanation for not disclosing any exempt records.

Sincerely,



WILLIAM J. BROCKLEY  
Assistant District Attorney