

GENERAL OFFICE MEMORANDUM 22-033

TO: ALL DISTRICT ATTORNEY PERSONNEL

FROM: SHARON L. WOO 
Chief Deputy District Attorney

SUBJECT: WORKPLACE VIOLENCE PREVENTION TRAINING

DATE: MARCH 4, 2022

The County of Los Angeles (County) is committed to preserving the safety and well-being of our workforce and preventing incidents of workplace violence. The Department of Human Resources (DHR) and the Department of Public Health (DPH) are pleased to announce the launch of the new Countywide Workplace Violence Prevention training.

The new Countywide Workplace Violence Prevention training covers the topics listed below; the duration of the course is 90 minutes:

- Key definitions and concepts
- Types of workplace violence
- Risk factors
- Warning signs and stages of violence
- Prevention strategies
- Intervention and reporting
- Response and recovery
- Supporting Resources

This training is mandatory for all County employees, and is now available via the [Learning Link](#). Employees should be able to view the course under “Your Transcript”, then click on the “launch” link to start the course. The recommended browsers to use are Google Chrome or Microsoft Edge. All County employees are required to complete this training by **April 30, 2022**, new hires will be required to complete the course within 6 months of appointment.

If you have any questions regarding this mandatory training, please email the Learning Link team at LearningLink@da.lacounty.gov.

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